



# WATER AND POWER EMPLOYEES' RETIREMENT PLAN

## Update Your Beneficiary Designation

Date: July 11, 2019

It is important to keep your **Beneficiary Designation** form updated with the Water and Power Employees' Retirement Plan.

The Plan is legally bound to pay your benefits to the person named on your Beneficiary Designation form on file with the Plan, even if you no longer have a relationship with that person. As such, it is important to keep your form updated. You should check your Beneficiary Designation periodically throughout your career. More importantly, you should check it when you experience a life changing event, such as marriage, divorce, birth of a child, retirement, death, separation from employment, etc.

You may name anyone as your beneficiary, including the trustee of your trust. (We will require a copy of the trust document.) However, to preserve your spouse/domestic partner's eligibility to a lifetime benefit if you should pass away as an active employee, your spouse/domestic partner must be named as the sole primary beneficiary for your return of contributions.

Your Beneficiary Designation is **CONFIDENTIAL**. We will not provide your beneficiary's name to anyone outside of the Retirement Plan Office. If you are due other benefits as a result of your employment in the Department, please make sure that your beneficiary designation is on file with those other entities.

To update your Beneficiary Designation form on file with the Plan, please call the **Retirement Section at (213) 367-1715**. We are not able to send out a blank form for you to complete, so please have your beneficiary's name, Social Security number, birthdate, address, phone number, and his/her relationship to you available when you call us.

**LINDA P. LE**

**Retirement Plan Manager**